

**From:** [Jeremiah Cromie](#)  
**To:** "[joe\\_509fs.com](mailto:joe_509fs.com)"  
**Cc:** [Lisa Kirk](#); [Code Enforcement](#); [Bill](#); [Samantha Cox](#); [Jeremy Larson](#); [Steph Mifflin](#); [Jamey Ayling](#)  
**Subject:** RE: CE 542 Teanaway Acres, parcel 075235 (SX-22-00012 Kirk)  
**Date:** Wednesday, May 3, 2023 12:11:53 PM

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Joe,

Can you clarify on the width dimension of the deck? The newest site plan has 46.5', your last deck dimensions PPT has 45' 6" and the Assessor page has 45'. The deck can only go the length of the house. Please clarify what number you are using. It appears the site plan you submitted may be taking in the roofline for the dimensions.

**Jeremiah Cromie**  
**Planner II**  
**Kittitas County**  
**Community Development Services**  
411 N. Ruby Street; Suite 2  
Ellensburg, WA 98926  
Office: 509-962-7046  
[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)

---

**From:** joe 509fs.com <joe@509fs.com>  
**Sent:** Wednesday, May 3, 2023 11:14 AM  
**To:** Jeremiah Cromie <jeremiah.cromie@co.kittitas.wa.us>  
**Cc:** Lisa Kirk <lisa6278@hotmail.com>; Code Enforcement <code.enforcement@co.kittitas.wa.us>; Bill <wkirk@cowanlawfirm.com>; Samantha Cox <samantha.cox@co.kittitas.wa.us>; Jeremy Larson <jeremy.larson@co.kittitas.wa.us>; Steph Mifflin <stephanie.mifflin@co.kittitas.wa.us>; Jamey Ayling <jamey.ayling@co.kittitas.wa.us>  
**Subject:** RE: CE 542 Teanaway Acres, parcel 075235 (SX-22-00012 Kirk)

**CAUTION:** This email originated from outside the Kittitas County network. Do not click links, open attachments, fulfill requests, or follow guidance unless you recognize the sender and have verified the content is safe.

Jeremiah,

Could you confirm that this site map is sufficient, or do I need to bring a paper copy to your office?

Thanks,

Joe Mehlhoff  
509 Facility Services  
O: 509.260.1930 C: 206.819.1361

---

**From:** joe 509fs.com  
**Sent:** Tuesday, May 2, 2023 10:23 AM  
**To:** Jeremiah Cromie <[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)>  
**Cc:** Lisa Kirk <[lisa6278@hotmail.com](mailto:lisa6278@hotmail.com)>; Code Enforcement <[code.enforcement@co.kittitas.wa.us](mailto:code.enforcement@co.kittitas.wa.us)>; Bill <[wkirk@cowanlawfirm.com](mailto:wkirk@cowanlawfirm.com)>; Samantha Cox <[samantha.cox@co.kittitas.wa.us](mailto:samantha.cox@co.kittitas.wa.us)>; Jeremy Larson <[jeremy.larson@co.kittitas.wa.us](mailto:jeremy.larson@co.kittitas.wa.us)>; Steph Mifflin <[stephanie.mifflin@co.kittitas.wa.us](mailto:stephanie.mifflin@co.kittitas.wa.us)>; Jamey Ayling <[jamey.ayling@co.kittitas.wa.us](mailto:jamey.ayling@co.kittitas.wa.us)>  
**Subject:** RE: CE 542 Teanaway Acres, parcel 075235 (SX-22-00012 Kirk)

Jeremiah,  
Here is the annotated Site Map. Please let me know if this email suffices, or if I need to bring a new paper copy to your office.

Thanks!

Joe Mehlhoff  
509 Facility Services  
O: 509.260.1930 C: 206.819.1361

---

**From:** Jeremiah Cromie <[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)>  
**Sent:** Tuesday, May 2, 2023 8:50 AM  
**To:** joe 509fs.com <[joe@509fs.com](mailto:joe@509fs.com)>  
**Cc:** Lisa Kirk <[lisa6278@hotmail.com](mailto:lisa6278@hotmail.com)>; Code Enforcement <[code.enforcement@co.kittitas.wa.us](mailto:code.enforcement@co.kittitas.wa.us)>; Bill <[wkirk@cowanlawfirm.com](mailto:wkirk@cowanlawfirm.com)>; Samantha Cox <[samantha.cox@co.kittitas.wa.us](mailto:samantha.cox@co.kittitas.wa.us)>; Jeremy Larson <[jeremy.larson@co.kittitas.wa.us](mailto:jeremy.larson@co.kittitas.wa.us)>; Steph Mifflin <[stephanie.mifflin@co.kittitas.wa.us](mailto:stephanie.mifflin@co.kittitas.wa.us)>; Jamey Ayling <[jamey.ayling@co.kittitas.wa.us](mailto:jamey.ayling@co.kittitas.wa.us)>  
**Subject:** RE: CE 542 Teanaway Acres, parcel 075235 (SX-22-00012 Kirk)

Joe,

If you are talking about this one (attached)...please see my comments on what needs to be added to it to make it complete/adequate.

Jeremiah Cromie  
Planner II  
Kittitas County  
Community Development Services  
411 N. Ruby Street; Suite 2  
Ellensburg, WA 98926

Office: 509-962-7046  
[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)

---

**From:** joe 509fs.com <[joe@509fs.com](mailto:joe@509fs.com)>  
**Sent:** Tuesday, May 2, 2023 8:46 AM  
**To:** Jeremiah Cromie <[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)>  
**Cc:** Lisa Kirk <[lisa6278@hotmail.com](mailto:lisa6278@hotmail.com)>; Code Enforcement <[code.enforcement@co.kittitas.wa.us](mailto:code.enforcement@co.kittitas.wa.us)>; Bill <[wkirk@cowanlawfirm.com](mailto:wkirk@cowanlawfirm.com)>; Samantha Cox <[samantha.cox@co.kittitas.wa.us](mailto:samantha.cox@co.kittitas.wa.us)>; Jeremy Larson <[jeremy.larson@co.kittitas.wa.us](mailto:jeremy.larson@co.kittitas.wa.us)>; Steph Mifflin <[stephanie.mifflin@co.kittitas.wa.us](mailto:stephanie.mifflin@co.kittitas.wa.us)>; Jamey Ayling <[jamey.ayling@co.kittitas.wa.us](mailto:jamey.ayling@co.kittitas.wa.us)>  
**Subject:** Re: CE 542 Teanaway Acres, parcel 075235 (SX-22-00012 Kirk)

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Thanks, Jeremiah- I had resubmitted that Thursday, will get back to the office soon and resend via email as well.

Joe Mehlhoff  
509 Facility Services  
O: 509-260-1930 C:206-819-1361  
Sent from my iPhone

On May 2, 2023, at 8:27 AM, Jeremiah Cromie <[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)> wrote:

Joe and Lisa,

A site plan as described in the April 27<sup>th</sup> e-mail in this chain required to deem the application complete has not been submitted to the CDS office as of 8:25a on May 2, 2023. As a reminder, this is what is required:

1. Please show the distance to the OHWM and deck dimensions on a correctly scaled site plan with the house and setbacks to move the shoreline exemption application forward (SX-22-00022 Kirk). If this is not provided by 5p May 11, 2023, the existing shoreline application will expire being past the 180 days as

seen in KCC 15A.03.040 (1)(b) and will require a new shoreline exemption permit with fees paid.

**Jeremiah Cromie**  
Planner II  
Kittitas County  
Community Development Services  
411 N. Ruby Street; Suite 2  
Ellensburg, WA 98926  
Office: 509-962-7046  
[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)

---

**From:** joe 509fs.com <[joe@509fs.com](mailto:joe@509fs.com)>  
**Sent:** Tuesday, May 2, 2023 8:17 AM  
**To:** Lisa Kirk <[lisa6278@hotmail.com](mailto:lisa6278@hotmail.com)>  
**Cc:** Jeremiah Cromie <[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)>; Code Enforcement <[code.enforcement@co.kittitas.wa.us](mailto:code.enforcement@co.kittitas.wa.us)>; Bill <[wkirk@cowanlawfirm.com](mailto:wkirk@cowanlawfirm.com)>; Samantha Cox <[samantha.cox@co.kittitas.wa.us](mailto:samantha.cox@co.kittitas.wa.us)>; Jeremy Larson <[jeremy.larson@co.kittitas.wa.us](mailto:jeremy.larson@co.kittitas.wa.us)>; Steph Mifflin <[stephanie.mifflin@co.kittitas.wa.us](mailto:stephanie.mifflin@co.kittitas.wa.us)>; Jamey Ayling <[jamey.ayling@co.kittitas.wa.us](mailto:jamey.ayling@co.kittitas.wa.us)>  
**Subject:** RE: CE 542 Teanaway Acres, parcel 075235 (SX-22-00012 Kirk)

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Lisa,  
I have resubmitted the Permit application and revised site map. The last thing we are waiting for is the stamped drawings from the Engineer. I've followed up with him yesterday and will again today.

**Joe Mehlhoff**  
509 Facility Services  
O: 509.260.1930 C: 206.819.1361

---

**From:** Lisa Kirk <[lisa6278@hotmail.com](mailto:lisa6278@hotmail.com)>  
**Sent:** Tuesday, May 2, 2023 8:12 AM  
**To:** joe 509fs.com <[joe@509fs.com](mailto:joe@509fs.com)>

**Cc:** Jeremiah Cromie <[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)>; Code Enforcement <[code.enforcement@co.kittitas.wa.us](mailto:code.enforcement@co.kittitas.wa.us)>; Bill <[wkirk@cowanlawfirm.com](mailto:wkirk@cowanlawfirm.com)>; Samantha Cox <[samantha.cox@co.kittitas.wa.us](mailto:samantha.cox@co.kittitas.wa.us)>; Jeremy Larson <[jeremy.larson@co.kittitas.wa.us](mailto:jeremy.larson@co.kittitas.wa.us)>; Steph Mifflin <[stephanie.mifflin@co.kittitas.wa.us](mailto:stephanie.mifflin@co.kittitas.wa.us)>; Jamey Ayling <[jamey.ayling@co.kittitas.wa.us](mailto:jamey.ayling@co.kittitas.wa.us)>  
**Subject:** Re: CE 542 Teanaway Acres, parcel 075235 (SX-22-00012 Kirk)

Checking in on the permit progress/updates.  
Thank you.  
Lisa Kirk

Sent from my iPhone

On Apr 27, 2023, at 11:50 AM, joe 509fs.com <[joe@509fs.com](mailto:joe@509fs.com)> wrote:

Thanks, Jeremiah-  
I was able to discuss this with the folks up front this morning and am resubmitting both the updated site plan and permit.

Thanks,

Joe Mehlhoff  
509 Facility Services  
O: 509-260-1930 C:206-819-1361  
Sent from my iPhone

On Apr 27, 2023, at 11:04 AM, Jeremiah Cromie <[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)> wrote:

Joe,

A shoreline exemption permit is still necessary because the entire deck is being replaced deeming it development, not maintenance under the shoreline code (KCC 17B.01.070(2) (b)) and was described to you in the in-person meeting.

For shoreline exemptions, A scaled site plan is required showing **location of all** structures (including decks), driveways/impervious surfaces, well, septic, propane tanks, fences, etc. and proposed uses and distances from property lines, river, and Horizontal distance from Ordinary High Water Mark (OHWM). To show the Horizontal distance a profile view from the OHWM to the edge of

structure/activity shall also be shown. To meet the following please provide the following:

1. Please show the distance to the OHWM and deck dimensions on a correctly scaled site plan with the house and setbacks to move the shoreline exemption application forward (SX-22-00012 Kirk). If this is not provided by 5p May 11, 2023, the existing shoreline application will expire being past the 180 days as seen in KCC 15A.03.040 (1)(b) and will require a new shoreline exemption permit with fees paid.

**Jeremiah Cromie**  
**Planner II**  
**Kittitas County**  
**Community Development Services**  
411 N. Ruby Street; Suite 2  
Ellensburg, WA 98926  
Office: 509-962-7046  
[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)

---

**From:** joe 509fs.com <[joe@509fs.com](mailto:joe@509fs.com)>  
**Sent:** Wednesday, April 26, 2023 12:52 PM  
**To:** Code Enforcement  
<[code.enforcement@co.kittitas.wa.us](mailto:code.enforcement@co.kittitas.wa.us)>  
**Cc:** [lisa6278@hotmail.com](mailto:lisa6278@hotmail.com); Bill  
<[wkirk@cowanlawfirm.com](mailto:wkirk@cowanlawfirm.com)>; Samantha Cox  
<[samantha.cox@co.kittitas.wa.us](mailto:samantha.cox@co.kittitas.wa.us)>; Jeremiah Cromie  
<[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)>; Jeremy Larson  
<[jeremy.larson@co.kittitas.wa.us](mailto:jeremy.larson@co.kittitas.wa.us)>; Steph Mifflin  
<[stephanie.mifflin@co.kittitas.wa.us](mailto:stephanie.mifflin@co.kittitas.wa.us)>  
**Subject:** RE: CE 542 Teanaway Acres, parcel 075235

**CAUTION:** This email originated from outside the Kittitas County network. Do not click links, open attachments, fulfill requests, or follow guidance unless you recognize the sender and have verified the content is safe.

All,

Attached are the:  
Building Application  
Flood Plain Development Permit Application  
Preliminary Site Plan Application  
Shoreline Exemption Permit Application  
Site plan drawing, and  
Dimensions drawing (after going back to under 13ft as required)

All of these have been provided already, however, I will be bringing paper copies to the county tomorrow, just to make absolutely certain everything is in place. My understanding was that after returning to the original specs the county supplied us with, was that the Flood Plain Exemption and Development permits were unnecessary...but included those anyways.

If there is anything further needed, I hope to make absolutely certain it is handled when I arrive tomorrow at 9am.

Thanks,

Joe Mehlhoff  
509 Facility Services  
O: 509.260.1930 C: 206.819.1361

---

**From:** Code Enforcement  
<[code.enforcement@co.kittitas.wa.us](mailto:code.enforcement@co.kittitas.wa.us)>  
**Sent:** Wednesday, April 26, 2023 10:40 AM  
**To:** joe 509fs.com <[joe@509fs.com](mailto:joe@509fs.com)>  
**Cc:** [lisa6278@hotmail.com](mailto:lisa6278@hotmail.com); Bill  
<[wkirk@cowanlawfirm.com](mailto:wkirk@cowanlawfirm.com)>; Samantha Cox  
<[samantha.cox@co.kittitas.wa.us](mailto:samantha.cox@co.kittitas.wa.us)>; Jeremiah Cromie  
<[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)>; Jeremy Larson  
<[jeremy.larson@co.kittitas.wa.us](mailto:jeremy.larson@co.kittitas.wa.us)>; Steph Mifflin  
<[stephanie.mifflin@co.kittitas.wa.us](mailto:stephanie.mifflin@co.kittitas.wa.us)>  
**Subject:** RE: CE 542 Teanaway Acres, parcel 075235

Joe,  
You can't have final until the building plans and application have been submitted, the plans are approved and obtained, and all inspections leading up to the final have passed. Our building department can walk you through this process if you need assistance.

Regards,

*Toni Berkshire, CCEO*

Kittitas County Code Enforcement  
Community Development Services  
411 N Ruby Street, Suite 2  
Ellensburg, WA 98926  
(509) 962-7001

<image001.png>

**Please Note:** If this is a Public Records Request, please go to <https://www.co.kittitas.wa.us/request/default.aspx> and fill out a request for public records through the GovQA portal.

---

**From:** joe 509fs.com <[joe@509fs.com](mailto:joe@509fs.com)>  
**Sent:** Wednesday, April 26, 2023 9:56 AM  
**To:** Code Enforcement  
<[code.enforcement@co.kittitas.wa.us](mailto:code.enforcement@co.kittitas.wa.us)>  
**Cc:** [lisa6278@hotmail.com](mailto:lisa6278@hotmail.com); Bill  
<[wkirk@cowanlawfirm.com](mailto:wkirk@cowanlawfirm.com)>; Samantha Cox  
<[samantha.cox@co.kittitas.wa.us](mailto:samantha.cox@co.kittitas.wa.us)>; Jeremiah Cromie  
<[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)>  
**Subject:** Re: CE 542 Teanaway Acres, parcel 075235

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Good morning, Toni.

We had submitted the plans and BPA will make sure those get re-sent.

The concrete was removed, deck cut back to 13ft as agreed, and we are just waiting on railings to submit for final.

Thanks!

Joe Mehlhoff



509 Facility Services  
O: 509-260-1930 C:206-819-1361  
Sent from my iPhone

On Apr 26, 2023, at 9:15 AM, Code Enforcement  
<[code.enforcement@co.kittitas.wa.us](mailto:code.enforcement@co.kittitas.wa.us)> wrote:

Hello,

I've been advised that our planners have not received an updated site plan to process the shoreline exemption. In addition, we don't have a building permit application and plans submitted to obtain the building permit for the new deck.

These are requirements to work towards compliance for the unpermitted construction that occurred at this parcel. This case has been ongoing since October 2022 and enforcement will escalate if the required permits are not fully obtained and finalized, including shoreline, flood, and building.

1. Contact Jeremiah Cromie with any questions regarding the shoreline permit (and to submit the site plan) at (509) 962-7506.
2. Contact Samantha Cox at (509) 962-7523 to continue the flood development permit process.
3. Contact our building department at (509) 962-7506 if you have questions regarding submittal of documents to obtain the building permit for the deck.
4. Contact me to provide an update on your progress at (509) 962-7001.

If substantial progress is not made within 15 calendar days, enforcement will escalate.

Regards,

*Toni Berkshire, CCEO*

Kittitas County Code Enforcement  
Community Development Services  
411 N Ruby Street, Suite 2  
Ellensburg, WA 98926  
(509) 962-7001

<image001.png>

Please Note: If this is a Public Records Request, please go to <https://www.co.kittitas.wa.us/request/default.aspx> and fill out a request for public records through the GovQA portal.

---

**From:** Code Enforcement  
**Sent:** Friday, March 10, 2023 9:43 AM  
**To:** 'joe 509fs.com' <[joe@509fs.com](mailto:joe@509fs.com)>  
**Cc:** [lisa6278@hotmail.com](mailto:lisa6278@hotmail.com); Bill <[wkirk@cowanlawfirm.com](mailto:wkirk@cowanlawfirm.com)>; Samantha Cox <[samantha.cox@co.kittitas.wa.us](mailto:samantha.cox@co.kittitas.wa.us)>; Jeremiah Cromie <[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)>  
**Subject:** RE: CE 542 Teanaway Acres, parcel 075235

Hi Joe,  
Thank you for the update.

Regards,

*Toni Berkshire, CCEO*

Kittitas County Code Enforcement  
Community Development Services  
411 N Ruby Street, Suite 2  
Ellensburg, WA 98926  
(509) 962-7001

<image001.png>

Please Note: If this is a Public Records Request, please go to <https://www.co.kittitas.wa.us/request/default.aspx> and fill out a request for public records through the GovQA portal.

---

**From:** joe 509fs.com <[joe@509fs.com](mailto:joe@509fs.com)>  
**Sent:** Friday, March 10, 2023 9:34 AM

**To:** Code Enforcement  
<[code.enforcement@co.kittitas.wa.us](mailto:code.enforcement@co.kittitas.wa.us)>;  
Steph Mifflin  
<[stephanie.mifflin@co.kittitas.wa.us](mailto:stephanie.mifflin@co.kittitas.wa.us)>  
**Cc:** [lisa6278@hotmail.com](mailto:lisa6278@hotmail.com); Bill  
<[wkirk@cowanlawfirm.com](mailto:wkirk@cowanlawfirm.com)>  
**Subject:** Re: CE 542 Teanaway Acres, parcel  
075235

**CAUTION:** This email originated from outside the Kittitas County network. Do not click links, open attachments, fulfill requests, or follow guidance unless you recognize the sender and have verified the content is safe.

Good morning all,  
Just a quick update: Stairs are removed, concrete has been jackhammered out. We will proceed with the cut down, new stairs and railings asap.  
<image002.jpg>  
<image003.jpg>  
Thanks!

Joe Mehlhoff  
509 Facility Services  
O: 509-260-1930 C:206-819-1361  
Sent from my iPhone

On Feb 21, 2023, at 2:24 PM,  
Code Enforcement  
<[code.enforcement@co.kittitas.wa.us](mailto:code.enforcement@co.kittitas.wa.us)> wrote:

Hi Joe,  
Thanks for the update and photo. I appreciate you working with us. Let me

know if you have any questions or need assistance.

Regards,

*Toni Berkshire, CCEO*

Kittitas County Code  
Enforcement  
Community Development  
Services  
411 N Ruby Street, Suite 2  
Ellensburg, WA 98926  
(509) 962-7001

<image001.png>

**Please Note:** If this is a Public Records Request, please go to <https://www.co.kittitas.wa.us/request/default.aspx> and fill out a request for public records through the GovQA portal.

---

**From:** joe 509fs.com

<[joe@509fs.com](mailto:joe@509fs.com)>

**Sent:** Monday, February 20, 2023 11:09 AM

**To:** Code Enforcement

<[code.enforcement@co.kittitas.wa.us](mailto:code.enforcement@co.kittitas.wa.us)>;

[lisa6278@hotmail.com](mailto:lisa6278@hotmail.com); Bill

<[wkirk@cowanlawfirm.com](mailto:wkirk@cowanlawfirm.com)>

**Cc:** Steph Mifflin

<[stephanie.mifflin@co.kittitas.wa.us](mailto:stephanie.mifflin@co.kittitas.wa.us)>; Jeremiah Cromie

<[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)>; Samantha Cox

<[samantha.cox@co.kittitas.wa.us](mailto:samantha.cox@co.kittitas.wa.us)>

**Subject:** Re: CE 542

Teaway Acres, parcel  
075235

**CAUTION:** This email originated from outside the Kittitas

County network. Do not click links, open attachments, fulfill requests, or follow guidance unless you recognize the sender and have verified the content is safe.

Good morning!  
Just a quick update: Stairs are being removed today, hoping to start cement removal tomorrow, just depending on equipment and the pending storm.

Joe Mehlhoff  
509 Facility Services  
O: 509-260-1930 C:206-819-1361  
Sent from my iPhone

On Feb 17,  
2023, at 3:02  
PM, joe  
509fs.com  
<[joe@509fs.com](mailto:joe@509fs.com)  
> wrote:

All,  
Here are the current deck dimensions.  
Let me know if there is anything else needed.

Joe Mehlhoff  
509 Facility  
Services  
O:  
509.260.1930  
C:  
206.819.1361

---

**From:** Code  
Enforcement  
<[code.enforcement@co.kittitas.wa.us](mailto:code.enforcement@co.kittitas.wa.us)>

**Sent:** Tuesday,  
February 14,  
2023 3:06 PM

**To:** joe  
509fs.com  
<[joe@509fs.com](mailto:joe@509fs.com)>;  
'lisa6278@hotmail.com'  
<[lisa6278@hotmail.com](mailto:lisa6278@hotmail.com)>

**Cc:** Steph Mifflin  
<[stephanie.mifflin@co.kittitas.wa.us](mailto:stephanie.mifflin@co.kittitas.wa.us)>; Jeremiah  
Cromie  
<[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)>; Samantha  
Cox  
<[samantha.cox@co.kittitas.wa.us](mailto:samantha.cox@co.kittitas.wa.us)>

**Subject:** RE: CE  
542 Teanaway  
Acres, parcel  
075235

Hi Joe,  
Our schedules  
look best for  
Friday at 3

p.m. Please  
bring the  
dimensions of  
the deck, which  
were left off of  
the site plan.  
Thanks.

Regards,

*Toni*

*Berkshire,*

*CCEO*

Kittitas County

Code

Enforcement

Community

Development

Services

411 N Ruby

Street, Suite 2

Ellensburg, WA

98926

(509) 962-

7001

Please Note: If  
this is a Public  
Records Request,  
please go to  
<https://www.co.kittitas.wa.us/request/default.aspx>  
and fill out a  
request for  
public records  
through the  
GovQA portal.

---

**From:** joe  
509fs.com  
<[joe@509fs.com](mailto:joe@509fs.com)>

**Sent:** Tuesday,  
February 14,  
2023 12:55 PM

**To:** Code Enforcement  
<[code.enforcement@co.kittitas.wa.us](mailto:code.enforcement@co.kittitas.wa.us)>;  
'lisa6278@hotmail.com'  
<[lisa6278@hotmail.com](mailto:lisa6278@hotmail.com)>

**Cc:** Steph Mifflin  
<[stephanie.mifflin@co.kittitas.wa.us](mailto:stephanie.mifflin@co.kittitas.wa.us)>;  
Jeremiah Cromie  
<[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)>;  
Samantha Cox  
<[samantha.cox@co.kittitas.wa.us](mailto:samantha.cox@co.kittitas.wa.us)>

**Subject:** RE: CE  
542 Teanaway  
Acres, parcel  
075235

**CAUTION:**

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the sender  
and have  
verified the  
content is  
safe.

Happy to do  
so!  
I dropped off  
paperwork this  
morning, and  
just got back  
from visiting  
the site.

Is there a time  
Thursday or  
Friday that will  
work for you?

Joe Mehlhoff  
509 Facility  
Services  
O:  
509.260.1930  
C:  
206.819.1361

---

**From:** Code  
Enforcement  
<[code.enforcement@co.kittitas.wa.us](mailto:code.enforcement@co.kittitas.wa.us)>

**Sent:** Tuesday,  
February 14,  
2023 10:32 AM

**To:** joe  
509fs.com  
<[joe@509fs.com](mailto:joe@509fs.com)>;  
'lisa6278@hotmail.com'

[<lisa6278@hotmail.com>](mailto:lisa6278@hotmail.com)

**Cc:** Steph  
Mifflin  
[<stephanie.mifflin@co.kittitas.wa.us>](mailto:stephanie.mifflin@co.kittitas.wa.us);

Jeremiah  
Cromie  
[<jeremiah.cromie@co.kittitas.wa.us>](mailto:jeremiah.cromie@co.kittitas.wa.us);

Samantha Cox  
[<samantha.cox@co.kittitas.wa.us>](mailto:samantha.cox@co.kittitas.wa.us)

**Subject:** RE: CE  
542 Teanaway  
Acres, parcel  
075235

Hi Joe,  
I think it  
would be a  
good to meet  
with you  
again.

Regards,

*Toni*

*Berkshire,*

*CCEO*

Kittitas  
County Code  
Enforcement  
Community  
Development  
Services  
411 N Ruby  
Street, Suite 2  
Ellensburg,  
WA 98926  
(509) 962-  
7001

Please Note: If this is a Public Records Request, please go to <https://www.co.kittitas.wa.us/request/default.aspx> and fill out a request for public records through the GovQA portal.

---

**From:** joe  
509fs.com  
<[joe@509fs.com](mailto:joe@509fs.com)>

**Sent:**  
Monday,  
February 13,  
2023 4:44 PM

**To:** Code  
Enforcement  
<[code.enforcement@co.kittitas.wa.us](mailto:code.enforcement@co.kittitas.wa.us)>;  
'lisa6278@hotmail.com'  
<[lisa6278@hotmail.com](mailto:lisa6278@hotmail.com)>

**Cc:** Steph  
Mifflin  
<[stephanie.mifflin@co.kittitas.wa.us](mailto:stephanie.mifflin@co.kittitas.wa.us)>;  
Jeremiah  
Cromie  
<[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)>;  
Samantha Cox  
<[samantha.cox@co.kittitas.wa.us](mailto:samantha.cox@co.kittitas.wa.us)>

**Subject:** RE:

CE 542  
Teaway  
Acres, parcel  
075235

**CAUTION:**

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All,  
Here is a digital copy of the requested documents for Kirks project. These will be submitted to Ellensburg office tomorrow morning. Was hoping

to be even faster, but the Letter of Hire took a little more time than we had hoped.

We were out to the site over the weekend, and it is still covered in ice/snow, even with the amount of melt we had last week. More snow expected this weekend.

Please do let me know if there is anything else at all needed, as we want to make absolutely sure that we are in compliance and Kirks get the extension needed to make the appropriate changes.

Thanks,

**Joe Mehlhoff**  
509 Facility

Services

O:  
509.260.193  
0 C:  
206.819.136  
1

---

**From:** Code  
Enforcement  
<[code.enforcement@co.kittitas.wa.us](mailto:code.enforcement@co.kittitas.wa.us)>

**Sent:**  
Thursday,  
February 2,  
2023 11:56  
AM

**To:**  
'lisa6278@hotmail.com'  
<[lisa6278@hotmail.com](mailto:lisa6278@hotmail.com)>

**Cc:** joe  
509fs.com  
<[joe@509fs.com](mailto:joe@509fs.com)>; Steph  
Mifflin  
<[stephanie.mifflin@co.kittitas.wa.us](mailto:stephanie.mifflin@co.kittitas.wa.us)>;

Jeremiah  
Cromie  
<[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)>;

Samantha Cox  
<[samantha.cox@co.kittitas.wa.us](mailto:samantha.cox@co.kittitas.wa.us)>

**Subject:** FW:  
CE 542  
Teaway  
Acres, parcel  
075235

Hi Lisa,  
Thank you  
for calling  
me  
yesterday to  
discuss the  
permitting  
requirements  
for your  
deck. I met  
with Joe  
(509  
Facilities)  
and Dane  
(Foreman)  
today and  
advised the  
following are  
required to  
be submitted  
by **February  
15, 2023:**

1. Scaled  
site  
plan to  
process  
the  
shoreline  
and  
the  
flood  
development  
permits. The  
scaled  
site  
plan  
must  
have  
the  
ordinary  
high-

water  
mark  
and  
floodw  
ay  
bound  
ary  
marke  
d.

Two  
copies  
are  
requir  
ed, one  
for  
CDS  
Planne  
rs for  
the  
shoreli  
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applic  
ation  
and  
one for  
Public  
Works  
Water  
Resour  
ces for  
the  
flood  
develo  
pment  
permit

- .
2. Prelim  
inary  
Site  
Analys  
is  
applic  
ation



completed and submitted to CDS for the deck replacement.

This has a 7-10 day review time and once completed, the results are provided to the applicant. The Preliminary Site Analysis is *required before development and construction in the*

*county*  
and  
provid  
es  
critical  
area,  
flood,  
shoreli  
ne,  
public  
health,  
setbac  
k,  
buildin  
g, fire,  
etc.  
requir  
ement  
s and  
regulat  
ions so  
there's  
aware  
ness  
prior  
to  
buildin  
g. This  
was  
not  
compl  
eted  
and  
unper  
mitted  
constr  
uction  
occurr  
ed in  
the  
floodpl  
ain  
and

shoreline  
which  
created three  
violations at  
your  
parcel.

**509  
Facilities  
must  
understand  
this  
for  
future  
projects.**

3. Letter-of-hire from an architect/engineer licensed in the state of Washington stating they've been hired to draw up plans for this

deck  
and it  
needs  
to  
have a  
reason  
able  
estima  
ted  
date  
the  
plans  
will be  
compl  
eted.

Only if these  
requirement  
s are met  
will I  
approve an  
extension on  
enforcement  
and the  
removal of  
the sidewalk  
for better  
weather  
conditions. I  
advised that  
a building  
permit is  
required for  
the deck and  
that once the  
stamped  
engineered  
plans are  
completed  
they/you  
must follow  
through with  
that process  
until a final  
passing

inspection  
has been  
completed  
for the deck.  
If the above  
requirements  
are met by  
**February  
15, 2023,**  
and an  
extension is  
granted, the  
sidewalk will  
be removed  
at the first  
opportunity  
that weather  
allows.

**Please note,  
I will be  
checking  
the area  
soon and if  
there is no  
snow/ice  
impacting  
removal,  
then an  
extension is  
not  
warranted  
for the  
sidewalk  
and it must  
be removed  
now.**

In addition,  
the deck may  
not be  
expanded  
without a  
shoreline  
variance  
application  
and

approval.  
This is an  
expensive  
permit and  
the  
probability  
of approval  
is very low.  
This means  
you're  
limited to the  
original form  
of the deck  
and the  
stairs  
spanning the  
length of the  
deck must be  
removed. I'll  
also need  
you to  
complete  
and submit  
the  
extension  
request  
(attached) by  
**February  
15, 2023.**  
For the  
request,  
you'll need  
to have the  
engineer/architect's  
estimated  
date the  
stamped  
plans will be  
ready and it  
must be a  
reasonable  
timeframe or  
it won't be  
approved.

Please let me know if you have any questions.

Regards,

*Toni*

*Berkshire,*

*CCEO*

Kittitas  
County Code  
Enforcement  
Community  
Development  
Services

411 N Ruby  
Street, Suite  
2

Ellensburg,  
WA 98926

(509) 962-  
7001

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fill out a  
request for  
public records  
through the  
GovQA portal.

---

**From:** Code  
Enforcement

**Sent:**

Wednesday,  
February 1,  
2023 8:52 AM

**To:**

'lisa6278@ho

gmail.com'  
<[lisa6278@hotmail.com](mailto:lisa6278@hotmail.com)>

**Cc:** Jeremiah  
Cromie  
<[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)>;

Samantha Cox  
<[samantha.cox@co.kittitas.wa.us](mailto:samantha.cox@co.kittitas.wa.us)>

**Subject:** FW:  
CE 542  
Teanaway  
Acres, parcel  
075235

Hello Lisa,  
I hope you're  
doing well  
today. This  
email is my  
last attempt  
to gain  
voluntary  
compliance  
for the  
violations at  
your parcel  
(see email  
below which  
I sent you in  
November).  
Our office  
staff have  
attempted to  
work with  
you and your  
contractors  
to complete  
these  
requirements  
since  
August when



the unpermitted deck replacement and sidewalk were first observed. If our planning staff does not receive the required documentation to progress the shoreline permit and Public Works does not receive the required documentation to progress the flood permit, and you do not begin the building permit process within the next two weeks (**by February 15, 2023**), then enforcement will proceed. These are per-day violations for each violation at \$1025.00 each/per day. You can

reach our  
planners and  
Permit  
Technicians  
at (509) 962-  
7506 and  
Public Works  
at (509) 962-  
7523.

Regards,

*Toni*

*Berkshire,*

*CCEO*

Kittitas  
County Code  
Enforcement  
Community  
Development  
Services  
411 N Ruby  
Street, Suite  
2  
Ellensburg,  
WA 98926  
(509) 962-  
7001

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Public Records  
Request,  
please go to  
<https://www.co.kittitas.wa.us/request/default.aspx> and  
fill out a  
request for  
public records  
through the  
GovQA portal.

---

**From:** Code  
Enforcement

**Sent:**

Tuesday,  
November 15,  
2022 5:02 PM

**To:**

'lisa6278@ho  
tmail.com'  
<[lisa6278@hotmail.com](mailto:lisa6278@hotmail.com)>

**Cc:** Steph

Mifflin  
<[stephanie.mifflin@co.kittitas.wa.us](mailto:stephanie.mifflin@co.kittitas.wa.us)>;

Jeremiah

Cromie

<[jeremiah.cromie@co.kittitas.wa.us](mailto:jeremiah.cromie@co.kittitas.wa.us)>

**Subject:** CE

542

Teaway  
Acres, parcel  
075235

Hi Lisa,  
Thank you  
for talking  
with me  
today about  
your  
unpermitted  
deck and  
cement  
sidewalk at  
your parcel  
which are  
within the  
floodplain  
and  
shoreline.

Two permits  
are listed as  
pending in  
our system:  
SX-22-

00022, the Shoreline Exemption Permit, and FP-22-00008 for the Flood Development Permit. As we discussed, the shoreline permit still needs to have a scaled site plan submitted in order to process it. You can draft this yourself or have someone draft it for you. The flood development permit will require a final inspection, so be sure to schedule that with Public Works (509) 962-7523 once it has been issued. A building permit is required for the deck if any of the following conditions

are met:

1. The area of the deck exceeds 200 square feet.
2. The walking surface of the deck is over 30" above grade at any point.
3. The deck is attached to the structure.

If a building permit is required, you'll need to submit the following to our office to permit the structure:

1. Two scaled copies of stamped

engineered plans.

2. Two copies of the Preliminary Site Analysis report.
3. Completed building permit application.
4. Scaled site plan.
5. Permit deposit.

If the deck is a repair/replacement of an existing deck and the original footprint is being used, then a Preliminary Site Analysis (PSA) might not be required. Timing of deck removal and replacement

will probably determine whether the PSA is required. This is a question best answered by Steph Mifflin. If a PSA is required, then I've attached that form to this email to assist. As discussed, the cement sidewalk can't be permitted and must be removed as soon as possible. To place the code case on hold, you'll need to hire the engineer/architect to draw up the stamped plans and provide me with a letter-of-hire or email stating they've been hired by you for this project and it

needs to  
include a  
reasonable  
date the  
plans are  
expected to  
be  
completed  
and ready  
for  
submittal.  
That should  
get us  
started. Let  
me know if  
you have any  
other  
questions  
and have a  
great  
evening.

Regards,

*Toni*

*Berkshire,*

*CCEO*

Kittitas  
County Code  
Enforcement  
Community  
Development  
Services  
411 N Ruby  
Street, Suite  
2  
Ellensburg,  
WA 98926  
(509) 962-  
7001

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Public Records**



Request,  
please go to  
<https://www.co.kittitas.wa.us/request/default.aspx> and  
fill out a  
request for  
public records  
through the  
GovQA portal.

---

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38eb45916c6dcbd  
ac24bb8719d004a  
14